

Glossary – O

Officer – Generally, an *officer* means an employee with the authority of an administrative executive who is in regular and continued service; it implies a continuity of service, exclusive of those employed for a special or single transaction. An employee with the title of officer, but not the authority of an officer, is not considered to be an officer. Similarly, an employee who does not have the title of an officer, but who has the authority of an officer is an officer. Whether an individual is considered an officer is based on all the facts and circumstances (e.g. nature and extent of duties, authority, and continuity of service).